# MANDATORY DISCLOSURE

**Appendix 10**

**Mandatory Disclosure**

: Updated on 15.03.2011

10.1 **AICTE File No.**

: Central Region/1-20350061/2010/EOA

**Date & Period of last approval**

: 23 Aug’2010

10.2 **Name of the Institution**

: Guru Ramdas Khalsa Institute of Science & Technology (Pharmacy)

**Address of the Institution**

: Guru Ramdas Khalsa Institute of Science & Technology (Pharmacy), Kukrikheda, Barela, Jabalpur

**City & Pin Code**

: Jabalpur, 482001

**State/UT**

: Madhya Pradesh

**Longitude & Latitude**

: 23.065549 & 80.052678

**Phone number with STD code**

: 0761-2902834

**FAX number with STD code**

: 0761-2890337

**Office hours at the Institution**

: 07 hours

**Academic hours at the Institution**

: 07 hours

**Email**

: grkistpharm@yahoo.com

**Website**

: www.grkist.com

**Nearest Railway Station (dist. in Km)**

: Jabalpur 22 Km

**Nearest Airport (distt in Km)**

: Dumna Airport Jabalpur 30 Km

10.3 **Type of Institution**

: Private

**Category (1) of the Institution**

: Non Minority

**Category (2) of the Institution**

: Co-Ed

10.4 **Name of the organization Running the Institution**

: GURU GOBIND SINGH EDUCATIONAL SOCIETY, JABALPUR

**Type of the organization**

: Society/Trust/A company established under section 25 of Companies Act 1956/PPP/BOT

**Address of the organization**

: Bunglow No 2, 4th Bridge Cantt. Jabalpur (M.P.)

**Registered with**

: Deputy Registrar Firm and Society Jabalpur

**Registration date**

: 15/03/1984
Website of the organization : www.grkist.com

10.5 Name of the affiliating University /Board : Rajiv Gandhi Technical University
Address : Airport Road Gandhi Nagar Bhopal M.P.
Website : www.rgpv.ac.in
Latest affiliation period : 2011-2012

10.6 Name of Principal/Director : Dr. Alok Pal Jain
Exact Designation : Principal
Phone number with STD code: 0761-2902834
Fax number with STD code : 0761-2890337
Email : dralokpaljain@gmail.com
Highest Degree : Ph.D.
Field of specialization : Pharmaceutical Sciences/Pharmacognosy

10.7 Governing Board Members

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name</th>
<th>Academic Qualification</th>
<th>Designation</th>
<th>Details</th>
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<tbody>
<tr>
<td>1.</td>
<td>S.G.S. Maini</td>
<td>BA</td>
<td>President</td>
<td>Member nominated by the Registered Society</td>
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<tr>
<td>2.</td>
<td>S. S. Reel</td>
<td>Graduate</td>
<td>Secretary</td>
<td>Member nominated by the Registered Society</td>
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<td>3.</td>
<td>S. Mohinder Singh</td>
<td>Graduate</td>
<td>Vice President</td>
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<td>4.</td>
<td>Dr. D. V. Kohli</td>
<td>M. Pharm. PhD</td>
<td>Professor</td>
<td>Nominee of the Affiliating Body/University/State Board off Technical Education</td>
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<td>5.</td>
<td>Dr. Alok Pal Jain</td>
<td>M. Pharm. PhD</td>
<td>Principal</td>
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</tr>
<tr>
<td>6.</td>
<td>Mrs. Aparna Anand</td>
<td>M. Pharm.</td>
<td>Asst. Prof.</td>
<td>Representative of college</td>
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<td>7.</td>
<td>Dr. Umesh Gupta</td>
<td>M. Pharm. PhD</td>
<td>Asst. Prof.</td>
<td>Representative of college</td>
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Frequency of meetings & date of last meeting : Twice a Year

10.8 Academic Advisory Body : 05
1. Sardar M. Singh, Vice President, GRKIST group of Institutes, Jabalpur.
2. Dr. Alok Pal Jain, Principal, GRKIST (Pharmacy) Jabalpur.
3. Sardar S. Sodhi, Member, GGS Ed Society Jabalpur.
4. Prof. D. V. Kohli, Dean, Faculty of Technology, Dr. H.S. Gour University, Sagar (M.P.)
5. Prof. C. P. Jain, HOD, Department of Pharmacy, M.L. Sukhadia University, Udaipur (Rajasthan)
10.9 Organizational Chart

10.10 Student feedback mechanism on Institutional Governance/faculty performance

Every student has to fill given below form, without mentioning their names, at the end of each semester. On basis of their feedback, issues are discussed with concerned for corrective steps. Under no circumstances identity of student is disclosed. All practical and feasible suggestions are implemented immediately. Issues requiring policy decision are raised and discussed at appropriate platform.

**Student feedback form**

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<tr>
<th>Attributes</th>
<th>Name of Teacher</th>
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<th>Name of Teacher</th>
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<td>Knowledge</td>
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<td>Communication</td>
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**Part I**

1. Which teacher have inspired me the most and the reasons-
2. Area of Improvements

**Part III**

What I Like Most in GRKIST (P)-
Which aspects needs improvement in GRKIST (P)-

**Part IV**

Give comments-
A. Laboratory Staff-
B. Library
C. Administrative Staff
10.11 Grievance redressal mechanism for faculty, staff and students
Any grievance reported is generally resolved within 72 hours of reporting.

1. Grievance redressal procedure in form of flow chart is as follows-
   1. Teacher In charge
   2. Principal
   3. Executive Body of Society (Through Secretary)

2. Teaching
   - Non Teaching
   - Student

3. For students grievance committee constitutes-
   a. Principal
   b. Faculty Members-2
   c. One boy & one girl student of each class.
   d. The same committee looks after issues of ragging and takes appropriate measures,
   e. as & when required

4. For grievances of staff the committee consists of-
   a. Grievance & Welfare Officer
   b. Principal
   c. Faculty member - One
   d. One Representative of Managing Committee (If Need is there, depending on severity of issue).

5. In case of urgent issues a direct channel is available, where the concerned person may approach Secretary directly & who in turn will resolve the issue in Executive body of Society.

10.12a. Name of the Department : Pharmaceutical Sciences
Course : B. Pharmacy
Level : UG
1st Year of approval by the Council : 2002

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<td>2010</td>
<td>60 seats</td>
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Year wise Actual Admissions :

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<th>ALL INDIA QUOTA</th>
<th>MP QUOTA</th>
<th>FEE WAIVER QUOTA</th>
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Cut off marks-General quota : 44

% Students passed with Distinction :

% Students passed with First Class :
Name of the Department : Pharmaceutical Sciences
Course : M. Pharmacy (Pharm. Chemistry and Pharmacognosy)
Level : PG
1st Year of approval by the Council : 2010
Year wise Sanctioned Intake :

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<td>2010</td>
<td>36 seats</td>
<td>36 seats</td>
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</table>

Cut off marks-General quota : 60%

% Students passed with Distinction : NA

% Students passed with First Class : NA

Students Placed : NA

Average Pay package, Rs./Year: NA

Students opted for Higher Studies : NA
Accreditation Status of the Course : No
Doctoral Course : No
Foreign Collaborations, if any : No
Professional Society Memberships : No
Professional activities : Yes
Consultancy activities : Yes
Grants fetched : No
Departmental Achievements : Preparing for the participation of poster presentation at foreign conference.
Distinguished Alumni : Yet not passed first batch of M. Pharm.
10.13

Name of Teaching Staff: **Dr. Alok Pal Jain**

Designation: Principal

Department: Pharmacognosy

Date of Joining the Institution: 10/06/2010

Qualifications with Class /Grade:
- UG: 55
- PG: 68.6
- PhD Awarded

Total Experience in Years:
- Teaching: 09
- Industry: 0
- Research: 03

Paper Published:
- National: 09
- International: 03

Papers Presented in Conferences:
- National: 0
- International: 0

PhD Guide? University:
- Yes

PhDs / Projects Guided:
- PhDs: -
- Projects at Master level: 08

Books Published / IPRs/Patents:
- -

Professional Memberships:
- APTI(MP/LM/0273), IPGA(), ISP(), YHAI(MP01/LO6O924)

Consultancy Activities:
- -

Awards:
- -

Grants fetched:
- JRF

Interaction with Professional Institution:
- -

Name of Teaching Staff: **Dr Umesh Gupta**

Designation: Asst. Professor

Department: Pharmaceutics

Date of Joining the Institution: 16.08.2010

Qualifications with Class /Grade:
- UG: B. Pharm. (68.4%)
- PG: M. Pharm. (75.8%)
- PhD: Awarded in 2011

Total Experience in Years:
- Teaching: 03
- Industry: 0
- Research: 03

Paper Published:
- National: 0
- International: 19

Papers Presented in Conferences:
- National: 06
- International: 01

PhD Guide?
- University:

PhDs / Projects Guided:
- PhDs: -
- Projects at Master level: -

Books Published / IPRs/Patents:
- -
Professional Memberships - 01
Consultancy Activities -
Awards - 05
Grants fetched - 01
Interaction with Professional Institution -

Name of Teaching Staff: Mr. Sarthak Bhattacharya
Designation: Asst. Professor
Department: 
Date of Joining the Institution: 
Qualifications with Class /Grade: UG - PG – PhD
Total Experience in Years: Teaching- Industry – Research -
Paper Published: National - International –
Papers Presented in Conferences: National - International -
PhD Guide? Give field & University Field - University –
PhDs / Projects Guided: PhDs - Projects at Master level –
Books Published / IPRs/Patents: -
Professional Memberships: -

Consultancy Activities -
Awards -
Grants fetched -
Interaction with Professional Institution -

Name of Teaching Staff: Mr. Pramod Mourya
Designation: Lecturer
Department: Pharmacology
Date of Joining the Institution: 01/08/2008
Qualifications with Class /Grade: UG – 61% PG – 69% PhD -
Total Experience in Years: Teaching- 03 Industry – Research --
Paper Published: National - 01 International –
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<th>Mr. Tapan Kumar Mahato</th>
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<th>Name of Teaching Staff*</th>
<th>Mrs. Aparna Anand</th>
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| PhDs / Projects Guided | PhDs - Projects at Master level - |
| Books Published / IPRs/Patents | - Nil |
| Professional Memberships | - Nil |
| Consultancy Activities | - Nil |
| Awards                  | - Nil |
| Grants fetched          | - Nil |
| Interaction with Professional Institutions | -Nil |

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Name of Teaching Staff* : **Mr. Rajeev Sharma**

Designation : Lecturer

Department : Pharmacy

Date of Joining the Institution : 16/02/2010

Qualifications with Class /Grade :
- UG - B. Pharm
- PG – M. Pharm
- PhD

Total Experience in Years :
- Teaching - 11 months
- Industry -
- Research -

Paper Published :
- National -
- International - 01

Papers Presented in Conferences :
- National - 01
- International -

PhD Guide? Give field & University Field - Pharmacy University – Dr. H. S. Gour University, Sagar (M.P.)

PhDs / Projects Guided : PhDs -

Books Published / IPRs/Patents - Nil

Professional Memberships - Nil

Consultancy Activities - Nil

Awards - Nil

Grants fetched - Nil

Interaction with Professional Institutions - Nil
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<tr>
<td>Consultancy Activities</td>
<td>- Nil</td>
</tr>
<tr>
<td>Awards</td>
<td>- Nil</td>
</tr>
</tbody>
</table>
### Rajesh Shukla

- **Designation**: Asst. Professor
- **Department**: Pharmaceutical Analysis
- **Date of Joining the Institution**: 18.01.11
- **Qualifications**:
  - **UG**: I (67.3)
  - **PG**: I (72.4)
  - **PhD**: N/A
- **Total Experience in Years**:
  - **Teaching**: 4
  - **Industry**: Nil
  - **Research**: Nil
- **Paper Published**:
  - **National**: 1
  - **International**: 1 & 1 communicated
- **Papers Presented in Conferences**:
  - **National**: 9
  - **International**: 4
- **Consultancy Activities**: Experience as Examination Suptd. & as an Academic Councillor
- **Awards**: -
- **Grants fetched**: -
- **Interaction with Professional Institutions**: 1 At Bhopal- NRI, SIRTS, 2 At Gwalior- SRNS Sitholi 3. At South- RVS (Dr. MGR University)

### Renjini Muraleedharan

- **Designation**: Lecturer
- **Department**: Pharmacy
- **Date of Joining the Institution**: 05 March 2010
- **Qualifications**:
  - **UG**: Ist/74.3%
  - **PG**: Ist/70.2%
- **Total Experience in Years**:
  - **Teaching**: 01
  - **Industry**: -
  - **Research**: -
- **Paper Published**:
  - **National**: Nil
  - **International**: Nil
- **Papers Presented in Conferences**:
  - **National**: Nil
  - **International**: Nil
Name of Teaching Staff : Sharad Bhandarkar  
Designation : Lecturer  
Department : Pharmacognosy  
Date of Joining the Institution : 1-07-2009  
Qualifications with Class /Grade: UG - II  
PG – I  
PhD - 
Total Experience in Years Teaching- 7  
Industry –Nil  
Research -Nil  
Paper Published : National -  
International -01  
Papers Presented in Conferences : National -  
International -  
PhD Guide? Give field & University Field -  
University –  
PhDs / Projects Guided :PhDs -  
Projects at Master level - 01  
Books Published / IPRs/Patents -  
Professional Memberships -  
Consultancy Activities -  
Awards -  
Grants fetched -  
Interaction with Professional Institutions -  

Name of Teaching Staff* : Mr. Balak Das Kurmi  
Designation : Lecturer  
Department : Pharmacy  
Date of Joining the Institution : 16/02/2010
Qualifications with Class /Grade UG - : B.Pharm, I, 60.41%     PG- M. Pharm, I, 70.12%     PhD
Total Experience in Years     :Teaching- 02 Years        Industry - Nil     Research -Nil
Paper Published               : National - Nil          International -02
Papers Presented in Conferences National -01                     International - Nil
PhD Guide? Give field & University Field  - Pharmacy
University                     – Dr. H. S. Gour University, Sagar (M.P.)
PhDs / Projects Guided         PhDs -                             Projects at Master level -
Books Published / IPRs/Patents - Nil
Professional Memberships      - Nil
Consultancy Activities        - Nil
Awards                         - Nil
Grants fetched                 - Nil
Interaction with Professional  -Nil
Institutions

Name of Teaching Staff           : Mr. Saras Kumar Jain
Designation                     : Lecturer
Department                      : Pharmacy
Date of Joining the Institution : 
Qualifications with Class /Grade  : UG -     PG-    PhD
Total Experience in Years       :Teaching- Industry - Research -
Paper Published                 : National - International –
Papers Presented in Conferences National –                     International –
PhD Guide? Give field & University Field  - Pharmacy
University                     –
PhDs / Projects Guided          PhDs -                             Projects at Master level -
Books Published / IPRs/Patents  - Nil
Professional Memberships      - Nil
Consultancy Activities        - Nil
Awards                         - Nil
Grants fetched                 - Nil
Interaction with Professional  -Nil
Institutions
10.14 Admission Quota

**Entrance test/admission criteria**: PEPT, 10+2, Diploma in Pharmacy (i.e., Lateral Entry)

**Cut off /last candidate admitted**: 44

**Fees in rupees**: 52200

**Number of Fee Waivers offered**: 03

**Admission Calendar**: July to September.

**PIO quota**: N.A

10.15 Infrastructural information

**Classroom/Tutorial Room facilities**

- Class Room I
- Class Room II
- Class Room III
- Class Room IV

**Laboratory details**

- Pharmaceutical Analysis
- Pharmaceutics
- Pharmaceutical Chemistry
Computer Centre facilities

- Number and Configuration of Systems – 70 no. P4 Processor 256 MB Ram
- Total number of systems connected by LAN - 15
- Total number of systems connected to WAN - 05
- Internet bandwidth – 128 kbps point to point Radio Frequency (RF) Dedicated line.
- Major software packages available- Boardland C, MS_Visual, MSDN (VC, VB, VJ++, V. Foxpro, Oracle, Ideas Design, Matlab Simulation software.

Special purpose facilities available -

Library facilities

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Library books available</td>
<td>-</td>
</tr>
<tr>
<td>Number of Titles available</td>
<td>-</td>
</tr>
<tr>
<td>Number of Journals available</td>
<td>-</td>
</tr>
<tr>
<td>List of online National/International Journals subscribed</td>
<td>- 10</td>
</tr>
<tr>
<td>E-Library facilities - under consideration</td>
<td></td>
</tr>
</tbody>
</table>

Number of Library books available - 6039
Number of Titles available - 854
Number of Journals available - 30
Auditorium/Seminar Halls/Amphi

Cafeteria

Indoor Sports facilities
Outdoor Sports facilities

Gymnasium facilities  Not Available
Facilities for disabled  Available

Any other facilities

10.16 Boys Hostel
Girls Hostel

Medical & other facilities at Hostel : Yes

10.17 Academic Session : 2011-2012
Examination system, Year/ Sem : Semester
Period of declaration of result : Within One month

10.18 Counseling/Mentoring : Available
Career Counseling : Available
Medical facilities : Available
Student Insurance : Available

10.19 Students Activity Body : Pharmaceutical Society of GRKIST
Culture activities : Arranged round the year
Sports activities : Organized Sports week
Literary activities : Awareness camps organized in nearby villages
Magazine/Newsletter : Annual magazine is about to publish
Technical activities/Tech Fest : Poster presentation on annual day celebration
Industrial Visits/Tours : Students visit industry every year as per RGPV curriculum
Alumni activities : once a year alumni meet organized.

10.20 Name of the Information
Officer for RTI : Sardar S. S. Reel
Designation : Secretary, Guru Gobind Singh Educational Society
Phone number with STD code : 07612408096
FAX number with STD code : 07612415495
Email : grkistpharm@yahoo.com